

Shared Tenancy Addendum

These terms and conditions form part of the Form 18a – General Tenancy Agreement

The Tenant agrees that **any** changes to the Tenants listed on the Form 18a – General Tenancy Agreement will be reported to Property Pursuit.

A 'change of tenant fee' of \$100.00 + GST will apply each time there is a change of tenant during a tenancy.

Outgoing Tenant

1. The outgoing Tenant will complete a *Form 13 - Notice of Intention to Leave*
2. The outgoing Tenant will also complete *Vacate Information for Agent Form* supplying a forwarding address and contact number

Ingoing Tenant

1. If the remaining Tenant/s wish to find a new Tenant to replace the outgoing Tenant, the intending ingoing Tenant is to complete a *Tenancy Application Form* and submit it to the office for processing and approval. This condition (and the following conditions) also applies if there is no outgoing Tenant, and only an ingoing Tenant.
2. If the Application is approved, all remaining Tenants, ingoing Tenants, outgoing Tenants and the Agent are to complete and sign *Form 6 - Change of Shared Bond Arrangement* and *Tenant Changes for General Tenancy Agreement* at one appointment time arranged by the Agency.
3. The ingoing Tenant is to pay out the relevant share of the Bond to the outgoing Tenant. If there is no outgoing Tenant, the ingoing Tenant is to pay their share of the Bond to the existing Tenant/s. This will be arranged between the Tenants themselves.
4. The ingoing Tenant will accept the current Form 18a - General Tenancy Agreement terms and conditions and any special terms in place.
5. The ingoing Tenant will accept the original Entry Condition Report. If there is a problem with the condition of the property which has occurred during the existing tenancy, (eg carpet stain / hole in wall) which will affect the Bond at the final tenancy vacate, then the outgoing Tenant is to pay the applicable share of compensation cost to the remaining Tenant/s to contribute to costs at the vacate. After the ingoing Tenant has become a co-Tenant, he / she is jointly and individually responsible for rent and the condition of the premises, regardless of the date they joined as a co-Tenant.

WE AGREE TO THE TERMS OF THIS ADDENDUM

Tenant Name:

Signature: Date:

Tenant Name:

Signature: Date:

Tenant Name:

Signature: Date:

Tenant Name:

Signature: Date:

Agents Name: Property Pursuit

Signature: Date: